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**DOMESTIC COMPETITIVE BIDDING TENDER**

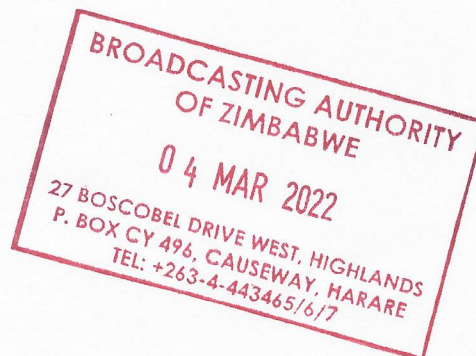
**SUPPLY AND DELIVERY OF STUDIO EQUIPMENT AT BAZ, HEAD  
OFFICE**

**PROCUREMENT REFERENCE NUMBER: BAZ/DOM/COMP/02/2022**

**PROCURING ENTITY: BROADCASTING AUTHORITY OF ZIMBABWE**

**PUBLICATION DATE: 11 MARCH 2022**

**CLOSING DATE: 8 APRIL 2022, AT 10:00 AM**



*Handwritten initials*

# BIDDING DOCUMENT FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF RADIO STUDIO EQUIPMENT

**PROCUREMENT REFERENCE NO: BAZ/DOM/COMP/02/2022**

The Procuring Entity is undertaking the Primary Procurement with a view to concluding a Domestic Competitive tendering. The Procuring Entity is sole Purchaser under this Tender.

2. Broadcasting Authority of Zimbabwe intends to enter into contract with original services. Once the contract has been approved by the Procurement Regulatory Authority of Zimbabwe (PRAZ), order shall be made from the selected supplier. Broadcasting Authority of Zimbabwe may carry out a market survey to determine fair market prices before placing firm orders.

3. The Procuring Entity now invites your organisation to submit a bid from this tender under direct procurement.

4. The Contract to be concluded will be "single -User." The single -User entitled to purchase under the Tender is Broadcasting Authority of Zimbabwe.

5. The contract to be concluded will be "one" -Suppliers.

6. Bidding will be conducted through Direct Procurement as specified in the Public Procurement and Disposal of Public Assets Act "Regulations: Procurement of Goods" dated January 2018 and is open to all eligible Bidders as defined in the Regulations.

8. This tender is not subject to review by the special oversight committee.

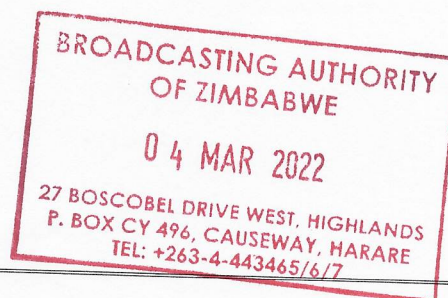
The Chief Executive Officer  
Broadcasting Authority of Zimbabwe  
27 Boscobel West Drive  
Highlands  
Harare

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**Part 2: Statement of Requirements**

**Part 3: Contract**





# BIDDING DOCUMENT FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF RADIO STUDIO EQUIPMENT

PROCUREMENT REFERENCE No: BAZ/DOM/COMP/02/2022

PART 1 BIDDING PROCEDURES

## PART 1: BIDDING PROCEDURES

### References:

References to the Act are to the Public Procurement and Disposal of Public Assets Act [Chapter 22:23] and references to the Regulations are to the Public Procurement and Disposal of Public Assets (General) Regulations (Statutory Instrument No. 5 of 2018). The terms and requirements in the Act and Regulations govern the submission of Bids and should be read by all Bidders.

Procurement Reference Number: BAZ/INT/COMP/02/2022

### Preparation of Bids

You are requested to bid for the items specified in the Statement of Requirements below, by completing and returning the following documentation:

1. the Bid Submission Sheet in this Part;
2. the Statement of Requirements in Part 2 of tender document ;
3. completed delivery schedule in part 2 of tender document
4. A signed **Bid Securing Declaration form** found in page 28 of this document under Part 3 of the contract;
5. A signed **Declaration of conflict/non conflict of interest and non-disclosure form** found in page 27 of this document under Part 3 of the Contract
6. A signed **Declaration form on fraud and corruption** found in page 28 of this document under Part 3 of the contract;
7. A signed **Declaration form** stating that you are not solvent
8. Reference list with a **minimum of three (3) customers** where you have successfully delivered studio equipment with traceable contacts.

### THE FOLLOWING MANDATORY DOCUMENTS ARE REQUIRED:

1. Copy of CR 14 (List of Directors)
2. Copy of Certificate of Incorporation
3. Copy of Current tax clearance
4. Copy of Company profile
5. Copy of Valid **NSSA Registration certificate or clearance**, indicating **social security contributions**
6. Copy of current registration certificate with the Procurement Regulatory Authority of Zimbabwe Registration in the category of Entertainment (dance groups, disco, bands, master of ceremonies, disk jockeys, and hire of related equipment) (SE004) or plant and equipment maintenance services—(Service Category S/P/004) or equivalent
7. You must be **original manufacture of the equipment** (attach a letter or certificate to this effect) or produce a **dealership letter from your principals** if you are a dealer.
8. Your bid validity should be at least 90 days after close of this tender
9. Attach a product technical data sheet of your products
10. You should state guarantee or warranty period which should be at least 12 months from date of purchase.

**NB: THESE DOCUMENTS ARE MANDATORY, THEY ARE USED AS PARAMETERS FOR EVALUATION OF WHICH FAILURE TO AVAIL THEM WILL LEAD TO DISQUALIFICATION.**

BROADCASTING AUTHORITY  
OF ZIMBABWE

04 MAR 2022

27 BOSCOBEL DRIVE WEST, HIGHLANDS  
P. BOX CY 496, CAUSEWAY, HARARE  
TEL: +263-4-443465/6/7



# BIDDING DOCUMENT FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF RADIO STUDIO EQUIPMENT

PROCUREMENT REFERENCE NO: BAZ/DOM/COMP/02/2022

## PART 1 BIDDING PROCEDURES

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You are advised to carefully read the complete Bidding Document, as well as the General Conditions of Contract which are available on the Authority's website, before preparing your Bid. Part 3: Contract is provided not for completion at this stage but to enable Bidders to note the Contract terms they will enter into if their Bid is successful.

The standard forms in this document may be retyped for completion but the Bidder is responsible for their accurate reproduction. All pages of the Bid must be clearly marked with the Procurement Reference Number above and the Bidder's name and any reference number.

### **Number of bids allowed**

No Bidder may submit more than one bid, either individually or as a joint venture partner in another Bid, except as a subcontractor. Where the procurement is divided into lots and packages, only one Bid can be submitted. A conflict of interest will be deemed to arise if bids are received from more than one Bidder owned, directly or indirectly, by the same person.

### **Clarification**

Clarification of the bidding document may be requested in writing by any Bidder up to 25<sup>th</sup> of March 2022 and should be sent to

**CHIEF EXECUTIVE OFFICER  
27 BOSCOBEL DRIVE WEST  
HIGHLANDS  
HARARE**

**EMAIL: [tendai@baz.co.zw](mailto:tendai@baz.co.zw) OR [procurement@baz.co.zw](mailto:procurement@baz.co.zw)**

### **Validity of Bids**

The minimum period that the Bidder's bid must remain valid is **ninety (90) days** from the deadline for the submission of bids.

### **Submission of Bids**

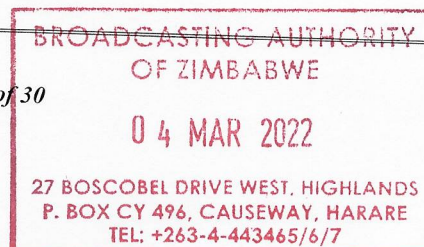
Bids must be submitted in writing in a sealed envelope to the address below, no later than the date and time of the deadline below. It is the Bidder's responsibility to ensure that they receive a receipt confirming submission of their Bid with correct details of the Bidder and the number of the Bid.

The Bidder must mark the envelope with the Bidder's name and address and the Procurement Reference Number.

The Bidder must prepare one original of the documents comprising the Bid and clearly mark it "ORIGINAL." In addition, two copies of the Bid, which must be clearly marked "COPY." In the event of any discrepancy between the original and the copies, the original will prevail.

Late bids will be rejected. The Procuring Entity reserves the right to extend the bid submission deadline but will notify all potential bidders who have collected the bidding documents of the amended bid submission deadline.

### **Submission of Bids**





# BIDDING DOCUMENT FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF RADIO STUDIO EQUIPMENT

PROCUREMENT REFERENCE NO: BAZ/DOM/COMP/02/2022

## PART 1 BIDDING PROCEDURES

Bids must be submitted in writing in a sealed envelope to the address below, no later than the date and time of the deadline below. It is the Bidder's responsibility to ensure that they have completed the bid submission register.

The Bidder must mark the envelope with the Bidder's name and address and the Procurement Reference Number.

**Bids should be submitted in triplicate with one (1) original copy marked "ORIGINAL" and two (2) copies each marked "COPY" All 3 copies should be in sealed envelopes clearly marked with the details of the tender, and should be deposited in a tender box situated at the below given address. In the event of any discrepancy between the original and the copies, the original will prevail.**

Late bids will be rejected. The Procuring Entity reserves the right to extend the bid submission deadline and but will notify all potential bidders who would have collected the bidding documents, of the amended bid submission deadline.

DEADLINE DATE	08 APRIL 2022
DEADLINE TIME	10:00 AM
SUBMISSION ADDRESS	THE CHIEF EXECUTIVE OFFICER, BROADCASTING AUTHORITY OF ZIMBABWE, 27 BOSCOBEL WEST DRIVE, HIGHLANDS HARARE, ZIMBABWE

### NB: NO EMAIL BIDS ALLOWED

Means of acceptance: Bids in the sealed envelopes shall be deposited in a tender box situated at the above address. All the bidders should ensure that their bids are recorded in the tender submission register on submission, and should be issued with a receipt.

### Bid opening

One (1) representative for each bidder may witness the opening of bids, which will take place at the submission address immediately following the deadline.

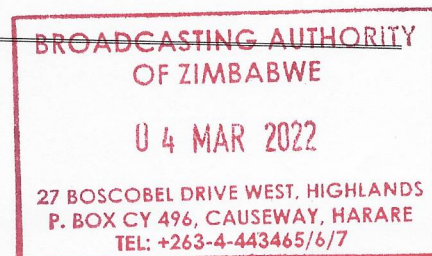
### **Withdrawal, amendment or modification of Bids**

A Bidder may withdraw, substitute, or modify its Bid after it has been submitted by sending a written notice, duly signed by an authorized representative. However, no Bid may be withdrawn, substituted, or modified in the interval between the deadline for submission of Bids and the expiration of the period of Bid validity specified by the Bidder or any extension of that period.

### **Delivery Requirements**

The delivery period required (from the date of contract signing) and the final destination for delivery are as indicated in the Delivery Schedule in Part 2.

### **Bid Prices and Discounts**





# BIDDING DOCUMENT FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF RADIO STUDIO EQUIPMENT

PROCUREMENT REFERENCE NO: BAZ/DOM/COMP/02/2022

## PART 1 BIDDING PROCEDURES

The prices and discounts quoted by the Bidder in the Bid Submission Form and in the Price Schedules must conform to the requirements specified below.

Prices must be quoted as specified in the Price Schedule included in Part 2 Statement of Requirements. In quoting prices, the Bidder is free to use transportation through carriers registered in any eligible country and similarly may obtain insurance services from any eligible country. Prices quoted must include the following costs and components:

- (a) For Goods
  - (i) the price of the Goods and the cost of delivery to the final destination, including the relevant INCOTERM, as stated in the Delivery Schedule;
  - (ii) the custom duties to be paid on the Goods on entry in Zimbabwe, if not already included;
  - (iii) Any other applicable import taxes;
  - (iv) any sales and other taxes due within Zimbabwe which will be payable on the Goods, if not already included;
  - (v) any rebate or mark-up of the local agent or representative.
- (b) for Related Services, (other than inland transportation and other services required to convey the Goods to their final destination), whenever such Related Services are specified in the Schedule of Requirements:

the price of each item comprising the Related Services (inclusive of any applicable taxes).

### Bid Security

The Bidder must include:

A "Bid-Securing Declaration" using the form included in Part 2.

Any bid not accompanied by a Bid Security or Bid Securing Declaration, where this is a requirement of bidding, will be rejected by the Procuring Entity as non-responsive.

The Bid Security or Bid- Securing Declaration of a Joint Venture (JV) must be in the name of the JV that submits the Bid. If the JV has not been legally constituted at the time of bidding, the Bid Security or Bid-Securing Declaration must be in the names of all intended partners.

### Evaluation of Bids

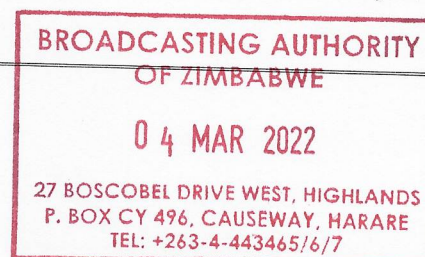
Bids will be evaluated using the following methodology:

1. Preliminary examination to confirm that all documents required have been provided, to confirm the eligibility of Bidders in terms of section 28 (1) of the Regulations and to confirm that the Bid is administratively compliant in terms of section 28 (2) of the Regulations.
2. Technical evaluation to determine substantial responsiveness to the specifications in the Statement of Requirements;
3. Financial evaluation and comparison to determine the evaluated price of bids and to determine the lowest evaluated bid.

Bids failing any stage will be eliminated and not considered in subsequent stages.

### Evaluation criteria

The Procuring Entity's evaluation of a Bid will take into account, in addition to the Bid Price, the following criteria and methodologies.





# BIDDING DOCUMENT FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF RADIO STUDIO EQUIPMENT

PROCUREMENT REFERENCE NO: BAZ/DOM/COMP/02/2022

## PART 1 BIDDING PROCEDURES

- (a) **Delivery schedule:** The specified Goods are required to be delivered by the date indicated in the Delivery Schedule in Part 2. Bids offering delivery after the date shall be treated as non-responsive.
- (b) **Deviation in payment schedule:** The payment schedule is stated in the Special Conditions of Contract (SCC) in Part 3. A Bidder may propose a deviation from the schedule and if the deviation is considered acceptable to the Procuring Entity, the Bid will be evaluated by calculating interest earned for any earlier payments involved in the terms outlined in the Bid as compared with those stipulated in the SCC, at the rate of interest indicated by the Reserve Bank of Zimbabwe on the closing date for submission of bids.

### Eligibility and Qualification Criteria

Bidders are required to meet the criteria in section 28 of the Act to be eligible to participate in public procurement and to be qualified for the proposed contract. They must therefore provide any available documentation and certify their eligibility in the Bid Submission Sheet. To be eligible, Bidders must:

1. have the legal capacity to enter into a contract;
2. not be insolvent, in receivership, bankrupt or being wound up, not have had business activities suspended and not be the subject of legal proceedings for any of these circumstances;
3. have fulfilled their obligations to pay taxes and social security contributions in Zimbabwe;
4. not have a conflict of interest in relation to this procurement requirement;
5. not be debarred from participation in public procurement under section 72 (6) of the Act and section 74(1) (c), (d) or (e) of the Regulations or declared ineligible under section 99 of the Act;
6. have the nationality of an eligible country as specified in the Special Conditions of Contract; and
7. have been registered with the Authority as a Supplier and have paid the applicable Supplier Registration Fee set out in Part III of the Fifth Schedule to the Regulations.

### Origin of Goods

All goods and related services must have as their country of origin an eligible country, as specified in the Special Conditions of Contract.

### Technical Criteria

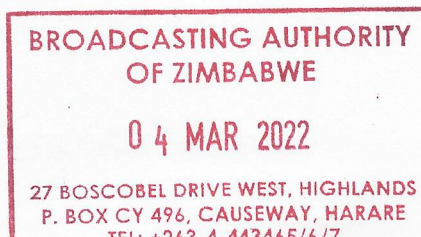
The Technical Specifications Sheet details the minimum specification of the goods required. The goods offered must meet this specification, but no credit will be given for exceeding the specification.

### Currency

Bids should be priced in **United States Dollars**, payments will be made in Zimbabwean dollars using Reserve Bank of Zimbabwe interbank rate of the day.

### Award of Contract

The lowest evaluated bid, after application of any additional evaluation criteria, including any margin of preference, which is substantially responsive to the requirements of this bidding document will be recommended for award of contract. The proposed award of contract will be by issue of a Notification of Contract Award in terms of section 55 of the Act which will be effective until signature of the contract documents in accordance with Part 3: Contract. Unsuccessful Bidders will receive the Notification of Contract Award and, if they consider they have suffered prejudice from the process, they may within 14 days of receiving this Notification, submit to the Procuring Entity a Challenge in terms of section 73 of the Act, subject to payment of the applicable fee set out in section 44 of and the Third Schedule to the Regulations.



**BIDDING DOCUMENT FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF  
RADIO STUDIO EQUIPMENT**

**PROCUREMENT REFERENCE NO: BAZ/DOM/COMP/02/2022**

**PART 1 BIDDING PROCEDURES**

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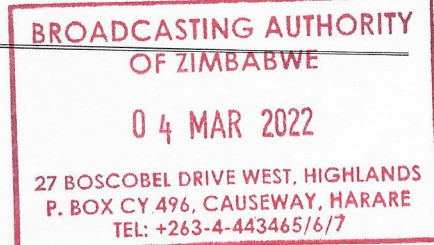
**Right to Reject**

The Procuring Entity reserves the right to accept or reject any Bids or to cancel the procurement process and reject all Bids at any time prior to contract award.

**Corrupt Practices**

The Government of Zimbabwe requires that Procuring Entities, as well as Bidders and Contractors, observe the highest standard of ethics during the procurement and execution of contracts. In pursuit of this policy:

1. the Procuring Entity will reject a recommendation for award if it determines that the Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract or been declared ineligible to be awarded a procurement contract under section 99 of the Act;
2. the Authority may under section 72 (6) of the Act impose the sanctions under section 74 (1) of the Regulations; and
3. any conflict of interest on the part of the Bidder must be declared.





**BIDDING DOCUMENT FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF  
RADIO STUDIO EQUIPMENT**

**PROCUREMENT REFERENCE NO: BAZ/DOM/COMP/02/2022**

**PART 1 BIDDING PROCEDURES**

**Bid Submission Sheet**

*{Note to Bidders: Complete this form with all the requested details and submit it as the first page of your Bid. Attach the completed Statement of Requirements and any other documents requested in Part 1. Ensure that your Bid is authorised in the signature block below. A signature and authorisation on this form will confirm that the terms and conditions of this Bid prevail over any attachments. If your Bid is not authorised, it may be rejected. If the Bidder is a Joint Venture (JV), the Bid must be signed by an authorized representative of the JV on behalf of the JV, and so as to be legally binding on all the members as evidenced by a power of attorney signed by their legally authorized representatives.*

*Bidders must mark as "CONFIDENTIAL" information in their Bids which is confidential to their business. This may include proprietary information, trade secrets or commercial or financially sensitive information}.*

Procurement Reference Number:

Subject of Procurement:

Name of Bidder:

Bidder's Reference Number:

Date of Bid:

We offer to supply the items listed in the attached Statement of Requirements, at the prices indicated on the attached Price Schedule and in accordance with the terms and conditions stated in your Bidding Document referenced above.

We confirm that we meet the eligibility criteria specified in Part 1: Procedures of Bidding.

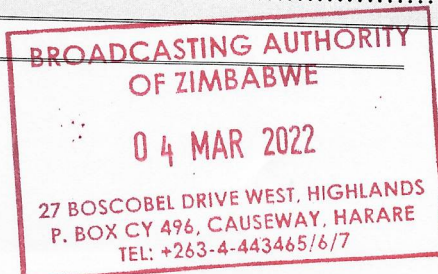
We declare that we are not debarred from bidding and that the documents we submit are true and correct.

The validity period of our bid is: ..... {days} from the date of submission.

We confirm that the prices quoted in the attached Price Schedule are fixed and firm for the duration of the validity period and will not be subject to revision, variation or adjustment.

**Bid Authorised by:**

<b>Signature</b> .....	<b>Name:</b> .....
<b>Position:</b> .....	<b>Date:</b> .....(DD/MM/YY)
<b>Authorised for and on behalf of:</b>	
<b>Company</b> .....	
<b>Address:</b> .....	
.....	





**BIDDING DOCUMENT FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF RADIO STUDIO EQUIPMENT**

**PROCUREMENT REFERENCE NO: BAZ/DOM/COMP/02/2022**

**PART 2 STATEMENT OF REQUIREMENTS**

**PART 2: STATEMENT OF REQUIREMENTS**

Name of Bidder:

Bidder's Reference Number:

**List of Goods and Price Schedule**

Currency of Bid: UNITED STATES DOLLARS

Item No <sup>1</sup>	Description of Goods	Quantity <sup>2</sup>	Unit Price <sup>3</sup>	Total Price <sup>4</sup>
	Studio Equipment for two (2) studios as follows;		[to be provided by the Bidder]	[to be provided by the Bidder]
1.	Digital Broadcast mixing console, (6 balanced Mic Inputs, 2x USB, 2x built-in Telephone hybrids, and 12 Stereo line Inputs) <b>INPUTS.</b> Mic inputs: bal, 2kOhm, XLR. Phantom: 48 volt. Noise: - 122 dBr (A-weighted). Sensitivity: - 70dB min, OdB max. Insert: -10dBv in/out. Line inputs: unbal., 10kOhm, Cinch. Gain: range of 40dB. Phono inputs: unbal. 47kOhm, 5 mV. 2 Track return: - 10 dBV at 10kOhm. Aux returns: - 10 dBV at 10kOhm stereo <b>OUTPUTS</b> Left/Right: + 4 dBu bal. XLR. Monitor/Aux : + 4dBu unbal. on Cinch. Cleanfeed/Announcer: + 4dBu, Jacks. Tape outp: -10dBv, unbal. Cinch. Headphone: 16-600 Ohm, Jack. Announcer: 16-600 Ohm, Jack. <b>USB.</b> Fully compliant with USB 2.0 playback and record mode. HID Functions: Volume/Mute <b>TELEPHONE HYBRIDS.</b> RJ-11 connectors for phone line/dialler Mix Minus rejection @1kHz -60dB.	2		





**BIDDING DOCUMENT FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF  
RADIO STUDIO EQUIPMENT**

**PROCUREMENT REFERENCE NO: BAZ/DOM/COMP/02/2022**

**PART 2 STATEMENT OF REQUIREMENTS**

2.	Microphone arm (with a design that provides a maximum horizontal/vertical arm reach of 38", giving users convenient flexibility with their mic placement)	6		
3.	PC Workstation- Core i5 Desktop with 1 TB HDD, DVDRW drive, mouse and keyboard, Windows 10	6		
4.	19inch Monitor Screens with VESA mount	4		
5.	On Air warning light complete set	2		
6.	Studio Monitor Speakers, powered	4		
7.	Dual screen arm and pole with VESA mounts	2		
9	<p>Studio microphones, condenser</p> <p><b>General Specifications</b>                      Audio frequency bandwidth 20 - 20000 Hz                      Equivalent noise level 19 dB-A                      Sensitivity 24 mV/Pa                      Signal to Noise 75 dB-A                      Preattenuation Pad -20 dB                      Bass cut filter 300 Hz - 6 dB/octave                      Electrical impedance <math>\leq</math> 200 Ohms                      Recommended load impedance <math>\geq</math> 1000 Ohms                      Polar Pattern Cardioid</p> <p><b>Audio Output</b>                      Type Balanced XLR                      Gender Male                      Contacts 3-pin</p> <p><b>Powering Interface</b></p> <p>Voltage 44 to 52 V                      Current <math>\leq</math> 3 mA</p>	6		

**BROADCASTING AUTHORITY  
OF ZIMBABWE**

**04 MAR 2022**

27 BOSCOBEL DRIVE WEST, HIGHLANDS  
P. BOX CY 496, CAUSEWAY, HARARE  
TEL: +263-4-443465/6/7

**BIDDING DOCUMENT FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF  
RADIO STUDIO EQUIPMENT**

**PROCUREMENT REFERENCE NO: BAZ/DOM/COMP/02/2022**

**PART 2 STATEMENT OF REQUIREMENTS**

10	Studio Headphone amplifier 4-way	2		
11	<p>Studio headphones  <b>General Specifications</b>                      Driver size (mm)40                      Sensitivity (dB SPL/V @ 1 kHz)110                      Rated impedance (<math>\Omega</math>)32                      Audio frequency bandwidth (Hz)18 - 20000                      Maximum input power (mW)200                      Cable(s) length (m)2.5  <b>Audio Specifications</b>                      Maximum input power200 mW                      Audio frequency bandwidth18 - 20000 Hz  <b>Audio Interface</b>                      TypeConvertible Jack Combo (1/4" and 1/8")                      GenderMale                      Contacts3 - Tip Ring Sleeve</p>	6		
12	Telephone / IP network Modem	2		
13	<p>Dual Professional USB and MP3 CD player                      (Rackmount USB and CD Player with support for CD and CDMP3 formats, plus ID3 Tag and folder support for USB drives Connectivity Covered – Dual RCA outputs for seamless connection to virtually all DJ equipment                      Mix Control – 4,8,16,100% pitch control and master tempo for precise mixing)</p>	2		
15	Station Logger Software	2		
16	Installation cables, connectors, hardware and miscellaneous materials set for two studios	2		

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OF ZIMBABWE**

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**PART 2 STATEMENT OF REQUIREMENTS**

17	Voice recorders	24		
	<b>Total Before VAT</b>			
	VAT 14.5%			
	<b>Grand Total Delivery Duty Paid(DDP)</b>			

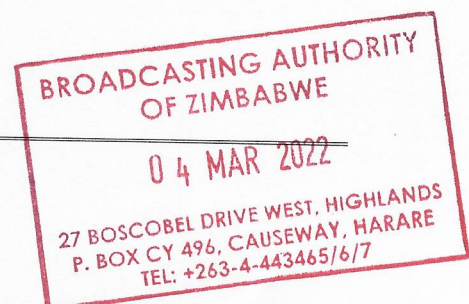
Note 1: Lots and packages should be shown as separate items.

Note 2: The description or quantity must indicate the unit of measure where relevant.

Note 3: Unit and total prices must be for delivery through to the final destination stated in Part 1.

Note 4: Include any additional costs, such as installation or commissioning.

The price to be quoted in the Price Schedule must be the total price of the bid, excluding any discounts offered.





**BIDDING DOCUMENT FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF RADIO STUDIO EQUIPMENT**

**PROCUREMENT REFERENCE NO: BAZ/DOM/COMP/02/2022**

**PART 2 STATEMENT OF REQUIREMENTS**

**Delivery Schedule**

Name of Bidder:

Bidder's Reference Number:

*{Note to Bidders: If the delivery period offered, or any other details, differ from the requirements below, this should be stated in your tender}.*

Item No <sup>1</sup>	Description of Goods	Quantity <sup>2</sup>	Delivery Date Required by Procuring Entity and applicable INCOTERM	Bidder's offered Delivery
	Studio Equipment for two (2) studios as follows;		DDP Harare- Four (4) weeks	
1.	Digital Broadcast mixing console, (6 balanced Mic Inputs, 2x USB, 2x built-in Telephone hybrids, and 12 Stereo line Inputs) <b>INPUTS.</b> Mic inputs: bal, 2kOhm, XLR. Phantom: 48 volt. Noise: - 122 dBr (A-weighted). Sensitivity: - 70dB min, OdB max. Insert: -10dBv in/out. Line inputs: unbal., 10kOhm, Cinch. Gain: range of 40dB. Phono inputs: unbal. 47kOhm, 5 mV. 2 Track return: - 10 dBV at 10kOhm. Aux returns: - 10 dBV at 10kOhm stereo <b>OUTPUTS</b> Left/Right: + 4 dBu bal. XLR. Monitor/Aux : + 4dBu unbal. on Cinch. Cleanfeed/Announcer: + 4dBu, Jacks. Tape outp: -10dBv, unbal. Cinch. Headphone: 16-600 Ohm, Jack. Announcer: 16-600 Ohm, Jack. <b>USB.</b> Fully compliant with USB 2.0 playback and record mode. HID Functions: Volume/Mute <b>TELEPHONE HYBRIDS.</b> RJ-11 connectors for phone line/dialler Mix Minus rejection @1kHz -60dB.	2		

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2.	Microphone arm (with a design that provides a maximum horizontal/vertical arm reach of 38", giving users convenient flexibility with their mic placement)	6		
3.	PC Workstation- Core i5 Desktop with 1 TB HDD, DVDRW drive, mouse and keyboard, Windows 10	6		
4.	19inch Monitor Screens with VESA mount	4		
5.	On Air warning light complete set	2		
6.	Studio Monitor Speakers, powered	4		
7.	Dual screen arm and pole with VESA mounts	2		
9	<p>Studio microphones, condenser</p> <p><b>General Specifications</b>                      Audio frequency bandwidth 20 - 20000 Hz                      Equivalent noise level 19 dB-A                      Sensitivity 24 mV/Pa                      Signal to Noise 75 dB-A                      Pre-attenuation Pad -20 dB                      Bass cut filter 300 Hz - 6 dB/octave                      Electrical impedance <math>\leq</math> 200 Ohms                      Recommended load impedance <math>\geq</math> 1000 Ohms                      Polar Pattern Cardioid</p> <p><b>Audio Output</b>                      Type Balanced XLR                      Gender Male                      Contacts 3-pin</p> <p><b>Powering Interface</b></p>	6		

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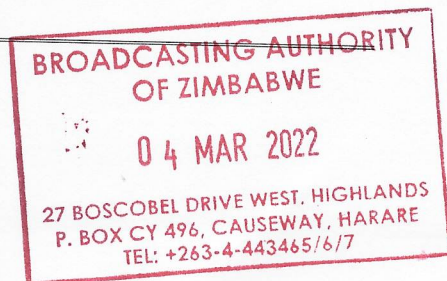


**BIDDING DOCUMENT FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF  
RADIO STUDIO EQUIPMENT**

**PROCUREMENT REFERENCE NO: BAZ/DOM/COMP/02/2022**

**PART 2 STATEMENT OF REQUIREMENTS**

	Voltage 44 to 52 V Current ≤ 3 Ma			
10	Studio Headphone amplifier 4-way	2		
11	<p>Studio headphones</p> <p><b>General Specifications</b></p> <p>Driver size (mm) 40</p> <p>Sensitivity (dB SPL/V @ 1 kHz) 110</p> <p>Rated impedance (Ω) 32</p> <p>Audio frequency bandwidth (Hz) 18 - 20000</p> <p>Maximum input power (mW) 200</p> <p>Cable(s) length (m) 2.5</p> <p><b>Audio Specifications</b></p> <p>Maximum input power 200 mW</p> <p>Audio frequency bandwidth 18 - 20000 Hz</p> <p><b>Audio Interface</b></p> <p>Type Convertible Jack Combo (1/4" and 1/8")</p> <p>Gender Male</p> <p>Contacts 3 - Tip Ring Sleeve</p>	6		
12	Telephone / IP network Modem	2		
13	<p>Dual Professional USB and MP3 CD player</p> <p>(Rackmount USB and CD Player with support for CD and CDMP3 formats, plus ID3 Tag and folder support for USB drives Connectivity Covered – Dual RCA outputs for seamless connection to virtually all DJ equipment</p> <p>Mix Control – 4,8,16,100% pitch control and master tempo for precise mixing)</p>	2		
15	Station Logger Software	2		



*(Handwritten signature)*



**BIDDING DOCUMENT FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF  
RADIO STUDIO EQUIPMENT**

**PROCUREMENT REFERENCE NO: BAZ/DOM/COMP/02/2022**

**PART 2 STATEMENT OF REQUIREMENTS**

16	Installation cables, connectors, hardware and miscellaneous materials set for two studios	2		
17	Voice recorders	24		

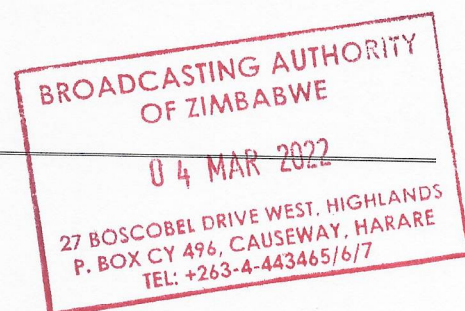
The delivery period required is measured from the date of the signing of the Contract between the Procuring Entity and the Bidder.

The Project Site for delivery of the goods is **Broadcasting Authority of Zimbabwe**  
the final destination:

**27 Boscobel Drive West**

**Highlands**

**Harare**



**BIDDING DOCUMENT FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF RADIO STUDIO EQUIPMENT**

**PROCUREMENT REFERENCE NO: BAZ/DOM/COMP/02/2022**

**PART 2 STATEMENT OF REQUIREMENTS**

**Technical Specification and Compliance Sheet**

Name of Bidder:

Bidder's Reference Number:

*The Goods and Related Services must comply with following Technical Specifications and Standards:*

*[Columns a and b are completed by the Procuring Entity. Column c must be completed by the Bidder to indicate the full specification of the items offered and their compliance with the specification required (in Column b)]*

Item No'	Item description and full technical Specification required (including applicable standards)	{Confirm full specification of items offered by Bidder <u>and</u> compliance of items to detail in column b}
	Studio Equipment for two (2) studios as follows;	
1.	Digital Broadcast mixing console, (6 balanced Mic Inputs, 2x USB, 2x built-in Telephone hybrids, and 12 Stereo line Inputs) <b>INPUTS.</b> Mic inputs: bal, 2kOhm, XLR. Phantom: 48 volt. Noise: - 122 dBr (A-weighted). Sensitivity: - 70dB min, OdB max. Insert: -10dBv in/out. Line inputs: unbal., 10kOhm, Cinch. Gain: range of 40dB. Phono inputs: unbal. 47kOhm, 5 mV. 2 Track return: - 10 dBV at 10kOhm. Aux returns: - 10 dBV at 10kOhm stereo <b>OUTPUTS</b> Left/Right: + 4 dBu bal. XLR. Monitor/Aux : + 4dBu unbal. on Cinch. Cleanfeed/Announcer: + 4dBu, Jacks. Tape outp: -10dBv, unbal. Cinch. Headphone: 16-600 Ohm, Jack. Announcer: 16-600 Ohm, Jack. <b>USB.</b> Fully compliant with USB 2.0 playback and record mode. HID Functions: Volume/Mute <b>TELEPHONE HYBRIDS.</b> RJ-11 connectors for phone line/dialler Mix Minus rejection @1kHz -60dB.	

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**PART 2 STATEMENT OF REQUIREMENTS**

2.	Microphone arm (with a design that provides a maximum horizontal/vertical arm reach of 38", giving users convenient flexibility with their mic placement)	
3.	PC Workstation- Core i5 Desktop with 1 TB HDD, DVDRW drive, mouse and keyboard, Windows 10	
4.	19inch Monitor Screens with VESA mount	
5.	On Air warning light complete set	
6.	Studio Monitor Speakers, powered	
7.	Dual screen arm and pole with VESA mounts	
9	<p>Studio microphones, condenser</p> <p><b>General Specifications</b>                      Audio frequency bandwidth 20 - 20000 Hz                      Equivalent noise level 19 dB-A                      Sensitivity 24 mV/Pa                      Signal to Noise 75 dB-A                      Preattenuation Pad -20 dB                      Bass cut filter 300 Hz - 6 dB/octave                      Electrical impedance <math>\leq</math> 200 Ohms                      Recommended load impedance <math>\geq</math> 1000 Ohms                      Polar Pattern Cardioid</p> <p><b>Audio Output</b>                      Type Balanced XLR                      Gender Male                      Contacts 3-pin</p> <p><b>Powering Interface</b></p>	

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**PART 2 STATEMENT OF REQUIREMENTS**

	Voltage 44 to 52 V Current ≤ 3 mA	
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12	Telephone / IP network Modem	
13	<p>Dual Professional USB and MP3 CD player</p> <p>(Rackmount USB and CD Player with support for CD and CDMP3 formats, plus ID3 Tag and folder support for USB drives Connectivity Covered – Dual RCA outputs for seamless connection to virtually all DJ equipment</p> <p>Mix Control – 4, 8, 16, 100% pitch control and master tempo for precise mixing)</p>	
15	Station Logger Software	

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**BIDDING DOCUMENT FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF  
RADIO STUDIO EQUIPMENT**

**PROCUREMENT REFERENCE NO: BAZ/DOM/COMP/02/2022**

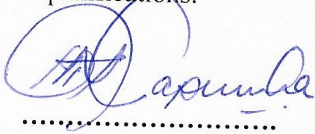
**PART 2 STATEMENT OF REQUIREMENTS**

16	Installation cables, connectors, hardware and miscellaneous materials set for two studios	
17	Voice recorders	

The detailed technical evaluation will examine the technical specification of the items offered in column c and determine whether this meets the minimum specification in column b. Bidders must complete column c or their tender will be rejected. **Bidders are required to include technical literature to positively support the details provided in column c.**

**Declaration by the Accounting Officer**

I declare that the procurement is based on neutral and fair technical requirements and bidder qualifications.



T.N.H.KAPUMHA

CHIEF EXECUTIVE OFFICER

BROADCASTING AUTHORITY OF ZIMBABWE

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**04 MAR 2022**  
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**BIDDING DOCUMENT FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF RADIO STUDIO EQUIPMENT**

**PROCUREMENT REFERENCE No: BAZ/DOM/COMP/02/2022**

**PART 2 STATEMENT OF REQUIREMENTS**

**Bid-Securing Declaration**

*{The Bidder must fill in this Form in accordance with the instructions indicated, where it has been stated in the Bidding Procedures that a Bid-Securing Declaration is a requirement of bidding}.*

Procurement Reference number:

Date: ..... [date (in day, month and year format)]

Bidder's Reference Number:

To: {full name of Procuring Entity}

We, the undersigned, declare that:

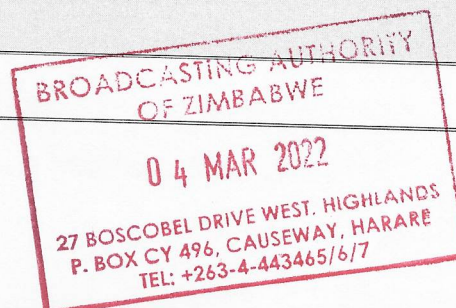
We understand that, according to the terms and conditions of your bidding documents, bids must be supported by a Bid-Securing Declaration.

We accept that we may be debarred from bidding for any contract with a Procuring Entity in Zimbabwe for a period of time to be determined by the Authority, if we are in breach of our obligation(s) under the bidding conditions, because:

- (a) we have withdrawn our Bid during the period of Bid validity; or
- (b) having been notified of the acceptance of our Bid by the Procuring Entity during the period of bid validity, we fail or refuse to execute the Contract.

We understand this Bid Securing Declaration will expire if we are not the successful Bidder, either when we receive your notification to us of the name of the successful Bidder, or twenty-eight days after the expiration of our Bid, whichever is the earlier.

<b>Signed</b> .....	<b>Name:</b> .....
<b>In capacity of:</b> .....	<b>Date:</b> .....(DD/MM/YY)
<b>Duly authorised for and on behalf of:</b>	
<b>Company</b> .....	
<b>Address:</b> .....	
<b>Corporate Seal (where appropriate)</b>	





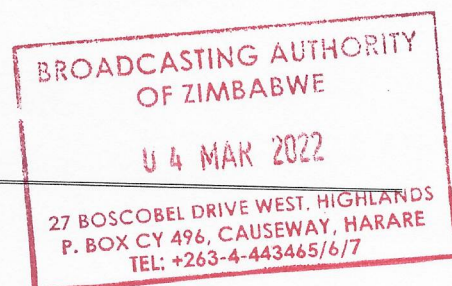
**BIDDING DOCUMENT FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF  
RADIO STUDIO EQUIPMENT**

**PROCUREMENT REFERENCE NO: BAZ/DOM/COMP/02/2022**

**PART 2 STATEMENT OF REQUIREMENTS**

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*{Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all the partners to the Joint Venture that submits the Bid.}*



**BIDDING DOCUMENT FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF  
RADIO STUDIO EQUIPMENT**

**PROCUREMENT REFERENCE NO: BAZ/DOM/COMP/02/2022**

**PART 3 CONTRACT**

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**PART 3 CONTRACT**

BROADCASTING AUTHORITY  
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U 4 MAR 2022

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**BIDDING DOCUMENT FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF  
RADIO STUDIO EQUIPMENT**

**PROCUREMENT REFERENCE NO: BAZ/DOM/COMP/02/2022**

**PART 3 CONTRACT**

**Contract Agreement**

**Procurement Reference:**

THIS CONTRACT AGREEMENT is made the *[insert: date]* day of *[insert: month]*,  
*[insert: year]*.

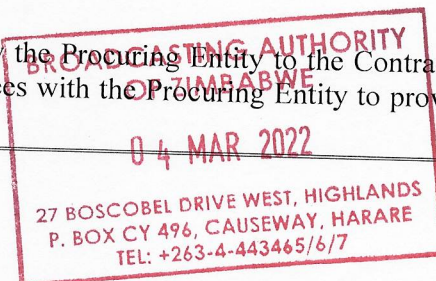
BETWEEN

- (1) BROADCASTING AUTHORITY OF ZIMBABWE, a corporation incorporated under the laws of Zimbabwe and having its principal place of business at 27 Boscobel Drive West, Highlands, Harare (hereinafter called “the Procuring Entity”), and
- (2) ....., a corporation incorporated under the laws of ..... and having its principal place of business at R(hereinafter called “the Contractor”).

WHEREAS the Procuring Entity invited Bids for certain Goods and ancillary services, viz., Supply and Delivery of Radio Studio Equipment and Transmitters and has accepted a Bid by the Contractor for the supply of those Goods and Services in the sum of ..... (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are assigned to them in the General and Special Conditions of Contract referred to below.
2. The following documents shall constitute the Contract between the Procuring Entity and the Contractor, and each shall be read and construed as an integral part of the Contract:
  - (a) This Contract Agreement;
  - (b) Special Conditions of Contract;
  - (c) General Conditions of Contract;
  - (d) Technical Requirements (including Schedule of Requirements and Technical Specifications);
  - (e) The Contractor’s Bid, original Price Schedules and Delivery Schedule;
  - (f) The Procuring Entity’s Notification of Contract Award;
3. This Contract Agreement shall prevail over all other Contract Documents. In the event of any discrepancy or inconsistency within the Contract Documents, then the documents shall prevail in the order listed above.
4. In consideration of the payments to be made by the Procuring Entity to the Contractor as mentioned below, the Contractor hereby agrees with the Procuring Entity to provide





**BIDDING DOCUMENT FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF  
RADIO STUDIO EQUIPMENT**

**PROCUREMENT REFERENCE NO: BAZ/DOM/COMP/02/2022**

**PART 3 CONTRACT**

the Goods and Services and to remedy any defects in them in conformity with the Contract.

5. The Procuring Entity hereby agrees to pay the Contractor in consideration of the provision of the Goods and Services and the remedying of any defects in them, the Contract Price or such other sum as may become payable under the Contract at the times and in the manner prescribed by the Contract.

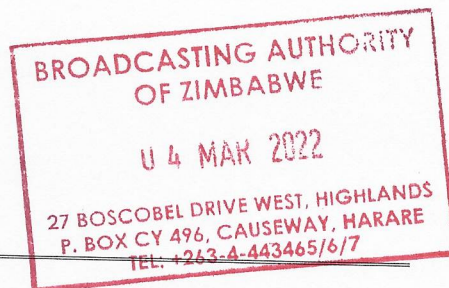
IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Zimbabwe on the day, month and year indicated above.

**For and on behalf of the Procuring Entity**

Signed:	.....
Name:	
In the capacity of:	<i>[Title or other appropriate designation]</i>

**For and on behalf of the Contractor**

Signed:	.....
Name:	
In the capacity of:	<i>[Title or other appropriate designation]</i>





**BIDDING DOCUMENT FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF  
RADIO STUDIO EQUIPMENT**

**PROCUREMENT REFERENCE NO: BAZ/DOM/COMP/02/2022**

**PART 3 CONTRACT**

**General Conditions of Contract**

Any resulting contract is subject to the Zimbabwe General Conditions of Contract (GCC) for the Procurement of Goods (copy available on request) except where modified by the Special Conditions below.

**Special Conditions of Contract**

Procurement Reference Number: .....

The clause numbers given in the first column correspond with the relevant clause number of the General Conditions of Contract.

<b>GCC reference</b>	<b>Special Conditions</b>
<b>GCC 7.5</b>	<b>Eligible Countries:</b> All countries are eligible.
<b>GCC 8.1</b>	<b>Notices:</b> Any notice shall be sent to the following addresses:  <i>Chief Executive Officer</i>  <i>Broadcasting Authority of Zimbabwe</i>  <i>27 Boscobel Drive West</i>  <i>Highlands</i>  <i>Harare</i>  For the Procuring Entity, the address shall be as given in the Contract document and the contact shall be Matthias Chakanyuka Email Address: matthias@baz.co.zw  For the Contractor, the address shall be as given in the Bid and the contact shall be  {state name of contact}
<b>GCC 19.1</b>	<b>Liquidated Damages:</b> Liquidated Damages in terms of section 88 of the Act shall apply. The rate of liquidated damages shall be 0.05% of the contract price per week up to 10%. Thereafter the contract shall be subject to cancellation

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**PART 3 CONTRACT**

GCC reference	Special Conditions
GCC 21.2	<p><b>Packing, Marking and Documentation:</b> The goods shall meet the following special packing requirements in addition to the general requirements stated in GCC clause 21.1 Suitable Packaging.</p> <p>The documents to be furnished by the Contractor are:</p> <ol style="list-style-type: none"> <li>1. A negotiable bill of lading when the goods are coming by sea</li> <li>2. An airway bill, when the goods are coming by Air</li> <li>3. A road consignment note, when the goods are coming by road</li> <li>4. Insurance certificate,</li> </ol> <p><b>For Imported Goods:</b></p> <p>Upon shipment, the Contractor shall notify the Procuring Entity and the insurance company in writing of the full details of the shipment. In the event of Goods sent by airfreight, the Contractor shall notify the Procuring Entity a minimum of forty-eight (48) hours ahead of dispatch, the name of the carrier, the flight number, the expected time of arrival, and the waybill number. The Contractor shall email and then send by courier the following documents to the Procuring Entity, with a copy to the insurance company:</p> <ol style="list-style-type: none"> <li>(i) one original and two copies of the Contractor's invoice, showing the Procuring Entity as the consignee; the Contract number, Goods description, quantity, unit price, and total amount. Invoices must be signed in original;</li> <li>(ii) one original and two copies of the negotiable, clean, on-board through bill of lading marked "freight prepaid" and showing Procuring Entity as the consignee and Notify Party as stated in the Contract, with delivery through to final destination as per the Schedule of Requirements and two copies of non-negotiable bill of lading, road consignment note, truck or air waybill, or multimodal transport document, marked "freight prepaid" and showing delivery through to final destination as per the Schedule of Requirements;</li> <li>(iii) two copies of the packing list identifying contents of each package;</li> <li>(iv) copy of the Insurance Certificate, showing the Procuring Entity as the beneficiary;</li> <li>(v) one original of the manufacturer's or Contractor's Warranty Certificate covering all items supplied;</li> <li>(vi) original copy of the Certificate of Inspection furnished to the Contractor by the nominated inspection agency and six copies <i>in line with CBCA Programme</i>.</li> </ol> <p>The above documents shall be received by the Procuring Entity before arrival of the Goods and, if not received, the Contractor will be responsible for any consequent expenses.</p>

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**PART 3 CONTRACT**

GCC reference	Special Conditions
GCC 22.1	<b>Insurance:</b> The Goods shall be insured under <b>Delivery At Place (DAP)</b> terms.
GCC 24.1	<b>Performance security:</b> The Contractor shall provide a performance security of <i>ten (10) per cent</i> of the Contract Price. The performance security shall be denominated in the currency of the Contract and issued by a Bank located in Zimbabwe or a foreign Bank through correspondence with a Bank located in Zimbabwe or from another financial institution acceptable to the Procuring Entity. The format shall be based on the template following the Special Conditions of Contract in this Part.
GCC 25.1	<b>Warranty:</b> The period of the warranty shall be 12 months.
GCC 25.6	<b>Failure to remedy a defect:</b> The period allowed to the Contractor to remedy a defect during the period of the Warranty shall be 30 days.
GCC 29.1	<b>Price adjustments:</b> Prices shall be fixed for the duration of the contract unless agreed by both parties in writing.
GCC 30.1	<b>Terms of Payment:</b> The structure of payments shall be:  The structure of payments shall be:  Payment will be made in full on delivery and after quality inspections specified in GCC Clause 13. Payment will be made in <b>South African Rands</b> .

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**PART 3 CONTRACT**

**Bank Guarantee for Performance Security**

*[Delete page if no Performance Security is required in the SCC]  
[This is the format for the Performance Security to be issued by a commercial bank in Zimbabwe in accordance with GCC 18.1]*

Contract No:

Date:

To:

[Name and address of Procuring Entity]

**PERFORMANCE GUARANTEES No:**

We have been informed that *[name of supplier]* (hereinafter called “the Supplier”) has undertaken, pursuant to Contract No *[reference number of Contract]* dated *[date of Contract]* (hereinafter called “the Contract”) for the supply of *[description of goods and related services]* under the Contract.

Furthermore, we understand that, according to your conditions, Contracts must be supported by a performance guarantee.

At the request of the Supplier, we *[name of bank]* hereby irrevocably undertake to pay you, without cavil, delay or argument, any sum or sums not exceeding in total an amount of *[insert amount in figures and in words]* upon receipt by us of your first written demand accompanied by a written statement that the Supplier is in breach of its obligation(s) under the Contract conditions, without you needing to prove or show grounds or reasons for your demand of the sum specified therein.

This guarantee is valid until full recovery of the entire sum of money above stated, consequently, we must receive at the above-mentioned office any demand for payment under this guarantee in case of default.

Signature

Signature

[Empty signature line]

QQQQQQ1111111111AAAAA

