



DOMESTIC COMPETITIVE BIDDING TENDER

**SUPPLY AND DELIVERY OF POWER BACK UP COMPONENTS AT BAZ,
HEAD OFFICE**

PROCUREMENT REFERENCE NUMBER: BAZ/DOM/COMP/01/2022

PROCURING ENTITY: BROADCASTING AUTHORITY OF ZIMBABWE

PUBLICATION DATE: 27 MARCH 2022

CLOSING DATE: 24 JUNE 2022, AT 1000 HRS

BIDDING DOCUMENT FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF POWER BACK UP COMPONENTS

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The Procuring Entity is undertaking the Primary Procurement with a view to concluding a Domestic Competitive tendering. The Procuring Entity is sole Purchaser under this Tender.

2. Broadcasting Authority of Zimbabwe intends to enter into contract with original services. Once the contract has been approved by the Procurement Regulatory Authority of Zimbabwe (PRAZ), order shall be made from the selected supplier. Broadcasting Authority of Zimbabwe may carry out a market survey to determine fair market prices before placing firm orders.

3. The Procuring Entity now invites your organisation to submit a bid from this tender under direct procurement.

4. The Contract to be concluded will be “single -User.” The single -User entitled to purchase under the Tender is Broadcasting Authority of Zimbabwe.

5. The contract to be concluded will be “one” –Suppliers.

6. Bidding will be conducted through Domestic Competitive Procurement as specified in the Public Procurement and Disposal of Public Assets Act “Regulations: Procurement of Goods” dated January 2018 and is open to all eligible Bidders as defined in the Regulations.

8. This tender is not subject to review by the special oversight committee.

The Chief Executive Officer
Broadcasting Authority of Zimbabwe
27 Boscobel West Drive
Highlands
Harare

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PART 1 BIDDING PROCEDURES

PART 1: BIDDING PROCEDURES

References:

References to the Act are to the Public Procurement and Disposal of Public Assets Act [Chapter 22:23] and references to the Regulations are to the Public Procurement and Disposal of Public Assets (General) Regulations (Statutory Instrument No. 5 of 2018). The terms and requirements in the Act and Regulations govern the submission of Bids and should be read by all Bidders.

Procurement Reference Number: **BAZ/INT/COMP/02/2022**

Preparation of Bids

You are requested to bid for the items specified in the Statement of Requirements below, by completing and returning the following documentation:

1. the Bid Submission Sheet in this Part;
2. the Statement of Requirements in Part 2 of tender document ;
3. completed delivery schedule in part 2 of tender document

THE FOLLOWING MANDATORY DOCUMENTS ARE REQUIRED:

1. Copy of CR 14 (List of Directors)
2. Copy of Certificate of Incorporation
3. Copy of Current tax clearance
4. Copy of Company profile
5. Copy of Valid **NSSA Registration certificate or clearance**, indicating **social security contributions**
6. Copy of Current PRAZ registration solar panels and accessories, spares and accessories— (Goods Category G/S/004) or installation, repair and maintenance of electrical equipment, generators, power back- up, equipment and miscellaneous electrical repair works— (Service Category S/I/002) .
7. You must be **original manufacture of the equipment** (attach a letter or certificate to this effect) or produce a **dealership letter from your principals** if you are a dealer.
8. Your bid validity should be at least 90 days after close of this tender
9. Attach a product technical data sheet of your products
10. You should state guarantee or warranty period which should be at least 12 months from date of purchase.
11. A signed Bid Securing Declaration form found in from page 18 to 22 of this document.
12. A signed Declaration of conflict/non conflict of interest and non-disclosure form found in page 18 to 22 of this document.
13. A signed Declaration form on fraud and corruption found in page 18 to 22 of this document.
14. A signed Declaration form stating that you are not solvent 18 to 22 of this document.
15. Reference list with a minimum of three (3) customers where you have successfully delivered studio equipment with traceable contacts.
- 16.

NB: THESE DOCUMENTS ARE MANDATORY, THEY ARE USED AS PARAMETERS FOR EVALUATION OF WHICH FAILURE TO AVAIL THEM WILL LEAD TO DISQUALIFICATION.

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You are advised to carefully read the complete Bidding Document, as well as the General Conditions of Contract which are available on the Authority's website, before preparing your Bid. Part 3: Contract is provided not for completion at this stage but to enable Bidders to note the Contract terms they will enter into if their Bid is successful.

The standard forms in this document may be retyped for completion but the Bidder is responsible for their accurate reproduction. All pages of the Bid must be clearly marked with the Procurement Reference Number above and the Bidder's name and any reference number.

Number of bids allowed

No Bidder may submit more than one bid, either individually or as a joint venture partner in another Bid, except as a subcontractor. Where the procurement is divided into lots and packages, only one Bid can be submitted. A conflict of interest will be deemed to arise if bids are received from more than one Bidder owned, directly or indirectly, by the same person.

Clarification

Clarification of the bidding document may be requested in writing by any Bidder up to 10th of **June 2022** and should be sent to

**CHIEF EXECUTIVE OFFICER
27 BOSCOBEL DRIVE WEST
HIGHLANDS
HARARE**

EMAIL: tendai@baz.co.zw OR procurement@baz.co.zw

Validity of Bids

The minimum period that the Bidder's bid must remain valid is **ninety (90) days** from the deadline for the submission of bids.

Submission of Bids

Bids must be submitted in writing in a sealed envelope to the address below, no later than the date and time of the deadline below. It is the Bidder's responsibility to ensure that they receive a receipt confirming submission of their Bid with correct details of the Bidder and the number of the Bid.

The Bidder must mark the envelope with the Bidder's name and address and the Procurement Reference Number.

The Bidder must prepare one original of the documents comprising the Bid and clearly mark it "ORIGINAL." In addition, two copies of the Bid, which must be clearly marked "COPY." In the event of any discrepancy between the original and the copies, the original will prevail.

Late bids will be rejected. The Procuring Entity reserves the right to extend the bid submission deadline but will notify all potential bidders who have collected the bidding documents of the amended bid submission deadline.

Submission of Bids

Bids must be submitted in writing in a sealed envelope to the address below, no later than the date and time of the deadline below. It is the Bidder's responsibility to ensure that they have completed the bid submission register.

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The Bidder must mark the envelope with the Bidder's name and address and the Procurement Reference Number.

Bids should be submitted in triplicate with one (1) original copy marked "ORIGINAL" and two (2) copies each marked "COPY" All 3 copies should be in sealed envelopes clearly marked with the details of the tender, and should be deposited in a tender box situated at the below given address. In the event of any discrepancy between the original and the copies, the original will prevail.

Late bids will be rejected. The Procuring Entity reserves the right to extend the bid submission deadline and but will notify all potential bidders who would have collected the bidding documents, of the amended bid submission deadline.

DEADLINE DATE	24 JUNE 2022
DEADLINE TIME	10:00 AM
SUBMISSION ADDRESS	THE CHIEF EXECUTIVE OFFICER, BROADCASTING AUTHORITY OF ZIMBABWE, 27 BOSCOBEL WEST DRIVE,HIGHLANDS HARARE, ZIMBABWE

NB: NO EMAIL BIDS ALLOWED

Means of acceptance: Bids in the sealed envelopes shall be deposited in a tender box situated at the above address. All the bidders should ensure that their bids are recorded in the tender submission register on submission, and should be issued with a receipt.

Bid opening

One (1) representative for each bidder may witness the opening of bids, which will take place at the submission address immediately following the deadline.

Withdrawal, amendment or modification of Bids

A Bidder may withdraw, substitute, or modify its Bid after it has been submitted by sending a written notice, duly signed by an authorized representative. However, no Bid may be withdrawn, substituted, or modified in the interval between the deadline for submission of Bids and the expiration of the period of Bid validity specified by the Bidder or any extension of that period.

Delivery Requirements

The delivery period required (from the date of contract signing) and the final destination for delivery are as indicated in the Delivery Schedule in Part 2.

Bid Prices and Discounts

The prices and discounts quoted by the Bidder in the Bid Submission Form and in the Price Schedules must conform to the requirements specified below.

Prices must be quoted as specified in the Price Schedule included in Part 2 Statement of Requirements. In quoting prices, the Bidder is free to use transportation through carriers registered in

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any eligible country and similarly may obtain insurance services from any eligible country. Prices quoted must include the following costs and components:

- (a) For Goods
 - (i) the price of the Goods and the cost of delivery to the final destination, including the relevant INCOTERM, as stated in the Delivery Schedule;
 - (ii) the custom duties to be paid on the Goods on entry in Zimbabwe, if not already included;
 - (iii) Any other applicable import taxes;
 - (iv) any sales and other taxes due within Zimbabwe which will be payable on the Goods, if not already included;
 - (v) any rebate or mark-up of the local agent or representative.
- (b) for Related Services, (other than inland transportation and other services required to convey the Goods to their final destination), whenever such Related Services are specified in the Schedule of Requirements:

the price of each item comprising the Related Services (inclusive of any applicable taxes).

Bid Security

The Bidder must include:

A "Bid-Securing Declaration" using the form included in Part 2.

Any bid not accompanied by a Bid Security or Bid Securing Declaration, where this is a requirement of bidding, will be rejected by the Procuring Entity as non-responsive.

The Bid Security or Bid-Securing Declaration of a Joint Venture (JV) must be in the name of the JV that submits the Bid. If the JV has not been legally constituted at the time of bidding, the Bid Security or Bid-Securing Declaration must be in the names of all intended partners.

Evaluation of Bids

Bids will be evaluated using the following methodology:

1. Preliminary examination to confirm that all documents required have been provided, to confirm the eligibility of Bidders in terms of section 28 (1) of the Regulations and to confirm that the Bid is administratively compliant in terms of section 28 (2) of the Regulations.
2. Technical evaluation to determine substantial responsiveness to the specifications in the Statement of Requirements;
3. Financial evaluation and comparison to determine the evaluated price of bids and to determine the lowest evaluated bid.

Bids failing any stage will be eliminated and not considered in subsequent stages.

Evaluation criteria

The Procuring Entity's evaluation of a Bid will take into account, in addition to the Bid Price, the following criteria and methodologies.

- (a) **Delivery schedule:** The specified Goods are required to be delivered by the date indicated in the Delivery Schedule in Part 2. Bids offering delivery after the date shall be treated as non-responsive.

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- (b) **Deviation in payment schedule:** The payment schedule is stated in the Special Conditions of Contract (SCC) in Part 3. A Bidder may propose a deviation from the schedule and if the deviation is considered acceptable to the Procuring Entity, the Bid will be evaluated by calculating interest earned for any earlier payments involved in the terms outlined in the Bid as compared with those stipulated in the SCC, at the rate of interest indicated by the Reserve Bank of Zimbabwe on the closing date for submission of bids.

Eligibility and Qualification Criteria

Bidders are required to meet the criteria in section 28 of the Act to be eligible to participate in public procurement and to be qualified for the proposed contract. They must therefore provide any available documentation and certify their eligibility in the Bid Submission Sheet. To be eligible, Bidders must:

1. have the legal capacity to enter into a contract;
2. not be insolvent, in receivership, bankrupt or being wound up, not have had business activities suspended and not be the subject of legal proceedings for any of these circumstances;
3. have fulfilled their obligations to pay taxes and social security contributions in Zimbabwe;
4. not have a conflict of interest in relation to this procurement requirement;
5. not be debarred from participation in public procurement under section 72 (6) of the Act and section 74(1) (c), (d) or (e) of the Regulations or declared ineligible under section 99 of the Act;
6. have the nationality of an eligible country as specified in the Special Conditions of Contract; and
7. have been registered with the Authority as a Supplier and have paid the applicable Supplier Registration Fee set out in Part III of the Fifth Schedule to the Regulations.

Origin of Goods

1. All goods and related services must have as their country of origin an eligible country, as specified in the Special Conditions of Contract.

Technical Criteria

The Technical Specifications Sheet details the minimum specification of the goods required. The goods offered must meet this specification, but no credit will be given for exceeding the specification.

Currency

Bids should be priced in **United States Dollars**, payments will be made in United State Dollars.

Award of Contract

The lowest evaluated bid, after application of any additional evaluation criteria, including any margin of preference, which is substantially responsive to the requirements of this bidding document will be recommended for award of contract. The proposed award of contract will be by issue of a Notification of Contract Award in terms of section 55 of the Act which will be effective until signature of the contract documents in accordance with Part 3: Contract. Unsuccessful Bidders will receive the Notification of Contract Award and, if they consider they have suffered prejudice from the process, they may within 14 days of receiving this Notification, submit to the Procuring Entity a Challenge in terms of section 73 of the Act, subject to payment of the applicable fee set out in section 44 of and the Third Schedule to the Regulations.

Right to Reject

The Procuring Entity reserves the right to accept or reject any Bids or to cancel the procurement process and reject all Bids at any time prior to contract award.

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Corrupt Practices

The Government of Zimbabwe requires that Procuring Entities, as well as Bidders and Contractors, observe the highest standard of ethics during the procurement and execution of contracts. In pursuit of this policy:

1. the Procuring Entity will reject a recommendation for award if it determines that the Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract or been declared ineligible to be awarded a procurement contract under section 99 of the Act;
2. the Authority may under section 72 (6) of the Act impose the sanctions under section 74 (1) of the Regulations; and
3. any conflict of interest on the part of the Bidder must be declared.

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Bid Submission Sheet

{Note to Bidders: Complete this form with all the requested details and submit it as the first page of your Bid. Attach the completed Statement of Requirements and any other documents requested in Part 1. Ensure that your Bid is authorised in the signature block below. A signature and authorisation on this form will confirm that the terms and conditions of this Bid prevail over any attachments. If your Bid is not authorised, it may be rejected. If the Bidder is a Joint Venture (JV), the Bid must be signed by an authorized representative of the JV on behalf of the JV, and so as to be legally binding on all the members as evidenced by a power of attorney signed by their legally authorized representatives.

Bidders must mark as “CONFIDENTIAL” information in their Bids which is confidential to their business. This may include proprietary information, trade secrets or commercial or financially sensitive information}.

Procurement Reference Number:

Subject of Procurement:

Name of Bidder:

Bidder’s Reference Number:

Date of Bid:

We offer to supply the items listed in the attached Statement of Requirements, at the prices indicated on the attached Price Schedule and in accordance with the terms and conditions stated in your Bidding Document referenced above.

We confirm that we meet the eligibility criteria specified in Part 1: Procedures of Bidding.

We declare that we are not debarred from bidding and that the documents we submit are true and correct.

The validity period of our bid is: {days} from the date of submission.

We confirm that the prices quoted in the attached Price Schedule are fixed and firm for the duration of the validity period and will not be subject to revision, variation or adjustment.

Bid Authorised by:

Signature	Name:
Position:	Date:(DD/MM/YY)
Authorised for and on behalf of:	
Company	
Address:	
.....	

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PART 2 STATEMENT OF REQUIREMENTS

PART 2: STATEMENT OF REQUIREMENTS

Name of Bidder:

Bidder's Reference Number:

List of Goods and Price Schedule

Currency of Bid:

LOT 1

Item No ¹	Description of Goods	Quantity ²	Unit Price ³	Total Price ⁴
			[to be provided by the Bidder]	[to be provided by the Bidder]
1.	3phase Solar Inverter,	2 each		
	Total Before VAT			
	VAT 14.5%			
	Grand Total Delivery Duty Paid(DDP)			

LOT 2

Item No ¹	Description of Goods	Quantity ²	Unit Price ³	Total Price ⁴
1	Battery BUS Bar Boxes	2 each		
2	48 V, Luthium Batteries, 100 AH	10 each		
3	battery level monitoring relay	2 each		
4	battery cables	1 each		
5	battery cabinets	2each		
6	battery disconnect	2 each		
	Total Before VAT			
	VAT 14.5%			
	Grand Total Delivery Duty Paid(DDP)			

LOT 3

Item No ¹	Description of Goods	Quantity ²	Unit Price ³	Total Price ⁴
1	4 core flex	150 meters		
2	cable trunking	2meters		
3	flexible trunking	10metres		
4	flexible conduit	10m		
5	Contactors	3 each		
6	Ac Breakers	2each		

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PART 2 STATEMENT OF REQUIREMENTS

7	Changeover switch	2each		
8	Lugs 35mm x 10	16each		
9	Lugs 50mm x10	10 each		
10	fischer plugs and screw	2 boxes		
11	Distribution Box	1 each		
12	volatge monitors	2 each		
13	PVC conduit	80meters		
	Total Before VAT			
	VAT 14.5%			
	Grand Total Delivery Duty Paid(DDP)			

NB: AWARD WILL BE MADE PER LOT

Note 1: Lots and packages should be shown as separate items.

Note 2: The description or quantity must indicate the unit of measure where relevant.

Note 3: Unit and total prices must be for delivery through to the final destination stated in Part 1.

Note 4: Include any additional costs, such as installation or commissioning.

The price to be quoted in the Price Schedule must be the total price of the bid, excluding any discounts offered.

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Delivery Schedule

Name of Bidder:

Bidder's Reference Number:

{NOTE TO BIDDERS: IF THE DELIVERY PERIOD OFFERED, OR ANY OTHER DETAILS, DIFFER FROM THE REQUIREMENTS BELOW, THIS SHOULD BE STATED IN YOUR TENDER}.

LOT 1

Item No ¹	Description of Goods	Quantity ²	Delivery Date Required by Procuring Entity and applicable INCOTERM	Bidder's offered Delivery [to be provided by the Bidder]
1.	3phase Solar Inverter,	2 each		

LOT 2

Item No ¹	Description of Goods	Quantity ²	Delivery Date Required by Procuring Entity and applicable INCOTERM	Bidder's offered Delivery [to be provided by the Bidder]
1	Battery BUS Bar Boxes	2 each		
2	48 V, Lithium Batteries, 100 AH	10 each		
3	battery level monitoring relay	2 each		
4	battery cables	1 each		
5	battery cabinets	2each		
6	battery disconnect	2 each		

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LOT 3

Item No ¹	Description of Goods	Quantity ²	Delivery Date Required by Procuring Entity and applicable INCOTERM	Bidder's offered Delivery <i>[to be provided by the Bidder]</i>
1	4 core flex	150 meters		
2	cable trunking	2meters		
3	flexible trunking	10metres		
4	flexible conduit	10m		
5	Contactors	3 each		
6	Ac Breakers	2each		
7	Changeover switch	2each		
8	Lugs 35mm x 10	16each		
9	Lugs 50mm x10	10 each		
10	fischer plugs and screw	2 boxes		
11	Distribution Box	1 each		
12	volatge monitors	2 each		
13	PVC conduit	80meters		

The delivery period required is measured from the date of the signing of the Contract between the Procuring Entity and the Bidder.

The Project Site for delivery of the goods is **Broadcasting Authority of Zimbabwe**
the final destination:

27 Boscobel Drive West

Highlands

Harare

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Technical Specification and Compliance Sheet

Name of Bidder:

Bidder's Reference Number:

The Goods and Related Services must comply with following Technical Specifications and Standards:

[Columns a and b are completed by the Procuring Entity. Column c must be completed by the Bidder to indicate the full specification of the items offered and their compliance with the specification required (in Column b)]

LOT 1

Item No ¹	Item description and full technical Specification required (including applicable standards)	{Confirm full specification of items offered by Bidder <u>and</u> compliance of items to detail in column b}
1.	3ph Solar Inverter, 15KVA, with remote monitoring capability via wifi & bluetooth, virtual remonitoring site capability, with parallel capability, BMS, configurable charging currents, with wall mounting kit	

LOT 2

1	Battery BUS Bar Boxes, 400amp (minimum), 10 way Battery busbar box, Wall mountable, for DC+ and DC- terminations, for 50mm*10 Lug	
2	Batteries, 48V 100Ah, Lithium ION, with recommended continuous discharge current > 80amps	
3	battery level monitoring relay, 48V with adjustable pick-up level din type	
4	battery cables, to connect all batteries to each other and 4 pairs* 2m Black and red to connect batteries to bus bar (complete with battery connector and 25mm*10 lug, and an additional 6m of 50mm cable	
5	battery cabinets, steel cabinet 5 battery	
6	battery disconnect, 400Amp, wall mountable, Resettable post fault (breaker type)	

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LOT 3

Item No ¹	Item description and full technical Specification required (including applicable standards)	{Confirm full specification of items offered by Bidder <u>and</u> compliance of items to detail in column b}
1	4 core flex, 4mm ²	
2	cable trunking, 50*50mm (grey)	
3	flexible trunking, 10m 50*50 (grey)	
4	flexible conduit, 10m 25mm(grey)	
5	Contactors, 3ph contactors with auxiliary contacts 20amp din type	
6	Ac Breakers, 3ph 20amp din type	
7	Changeover switch, 20amp din type, 3phase	
8	Lugs, 35mm x 10	
9	Lugs 50mm x 10	
10	fischer plugs and screw, 4mm	
11	DB, to house 1* contactor, 1*changeover switch(din type, 3 phase breakers, 2*Ac Volatge monitors, 2* battery level monitoring relays	
12	volatge monitors, AC volatage monitors Din type	
13	PVC conduit, 25mm	

The detailed technical evaluation will examine the technical specification of the items offered in column c and determine whether this meets the minimum specification in column b. Bidders must complete column c or their tender will be rejected. **Bidders are required to include technical literature to positively support the details provided in column c.**

Declaration by the Accounting Officer

I declare that the procurement is based on neutral and fair technical requirements and bidder qualifications.

.....

T.N.H.KAPUMHA

CHIEF EXECUTIVE OFFICER

BROADCASTING AUTHORITY OF ZIMBABWE

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Bid-Securing Declaration

{The Bidder must fill in this Form in accordance with the instructions indicated, where it has been stated in the Bidding Procedures that a Bid-Securing Declaration is a requirement of bidding}.

Procurement Reference number:

Date:[date (in day, month and year format)]

Bidder's Reference Number:

To: *{full name of Procuring Entity}*

We, the undersigned, declare that:

We understand that, according to the terms and conditions of your bidding documents, bids must be supported by a Bid-Securing Declaration.

We accept that we may be debarred from bidding for any contract with a Procuring Entity in Zimbabwe for a period of time to be determined by the Authority, if we are in breach of our obligation(s) under the bidding conditions, because:

- (a) we have withdrawn our Bid during the period of Bid validity; or
- (b) having been notified of the acceptance of our Bid by the Procuring Entity during the period of bid validity, we fail or refuse to execute the Contract.

We understand this Bid Securing Declaration will expire if we are not the successful Bidder, either when we receive your notification to us of the name of the successful Bidder, or twenty-eight days after the expiration of our Bid, whichever is the earlier.

Signed **Name:**

In capacity of: **Date:**(DD/MM/YY)

Duly authorised for and on behalf of:

Company

Address:

.....

Corporate Seal (where appropriate)

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{Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all the partners to the Joint Venture that submits the Bid.}

Bank Guarantee for Performance Security

[Delete page if no Performance Security is required in the SCC]

[This is the format for the Performance Security to be issued by a commercial bank in Zimbabwe in accordance with GCC 18.1]

Contract No:

Date:

To:

[Name and address of Procuring Entity]

PERFORMANCE GUARANTEES No:

We have been informed that *[name of supplier]* (hereinafter called “the Supplier”) has undertaken, pursuant to Contract No *[reference number of Contract]* dated *[date of Contract]* (hereinafter called “the Contract”) for the supply of *[description of goods and related services]* under the Contract.

Furthermore, we understand that, according to your conditions, Contracts must be supported by a performance guarantee.

At the request of the Supplier, we *[name of bank]* hereby irrevocably undertake to pay you, without cavil, delay or argument, any sum or sums not exceeding in total an amount of *[insert amount in figures and in words]* upon receipt by us of your first written demand accompanied by a written statement that the Supplier is in breach of its obligation(s) under the Contract conditions, without you needing to prove or show grounds or reasons for your demand of the sum specified therein.

This guarantee is valid until full recovery of the entire sum of money above stated, consequently, we must receive at the above-mentioned office any demand for payment under this guarantee in case of default.

Signature

Signature

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DECLARATION OF CONFLICT/NON CONFLICT OF INTEREST AND NON-DISCLOSURE FORM

To: The Chief Executive Officer
Broadcasting Authority of Zimbabwe
27 Boscobel, West Drive
Highlands
Harare, Zimbabwe

RE: DECLARATION OF CONFLICT OF INTEREST

I,, being the Supplier participating in the tender for the procurement of..... do hereby declare as follows:

I declare that to the best of my knowledge, **I DO HAVE/DO NOT HAVE** conflict(s) of interest that prevent my full and impartial participation of tender number..... The nature of this conflict is described below:-

.....
.....
.....
.....

.....
Signature

.....
Date

NOTES

Conflict of interest refers to situations in which personal interests (which may include but not limited to financial interests) may compromise, or have the appearance of, or potential for, compromising professional judgment and integrity and, in doing so, the best interests of the company.

Examples of conflict of interest

- Having a financial interest in a potential tenderer, supplier, business partner, vendor or any other company or organization which does business or intends to do business with Broadcasting Authority of Zimbabwe.
- Being employed by (as staff member or volunteer) or providing service to any potential tenderer or existing supplier, vendor or business partner
- Being a member of a potential tenderer or existing supplier's or vendor's management executive or Board member.
- Receiving any kind of monetary payment or non-monetary gift or incentive (including hospitality) from any tenderer, existing supplier or its representative.
- Canvassing or negotiating with any person with a view to enter into any of the arrangements stated above.
- Having a close member of your family (which term includes unmarried partners) or personal friends who fall into any of the categories outlined above

NB: *The above is a non-exhaustive list of examples, and it is the responsibility of each Director to ensure that any and all potential conflicts, whether or not of the type listed above, are disclosed.*

**BIDDING DOCUMENT FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF
POWER BACK UP COMPONENTS**

PROCUREMENT REFERENCE NO: BAZ/DOM/COMP/01/2022

BIDDERS DECLARATION FORM ON FRAUD AND CORRUPTION

I/We.....

..... hereby declare that I/ we will not be involved in any corrupt or fraudulent practices.

I/we also acknowledge that Broadcasting Authority of Zimbabwe will reject our proposal if found wanting and will be barred from practicing in public procurement in Zimbabwe.

Authorized Signature

Name :.....

Designation :.....

BIDDING DOCUMENT FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF POWER BACK UP COMPONENTS

PROCUREMENT REFERENCE NO: BAZ/DOM/COMP/01/2022

Bid-Securing Declaration

{The Bidder must fill in this Form in accordance with the instructions indicated, where it has been stated in the Bidding Procedures that a Bid-Securing Declaration is a requirement of bidding}.

Procurement Reference number:

Date:[date (in day, month and year format)]

Bidder's Reference Number:

To: {full name of Procuring Entity}

We, the undersigned, declare that:

We understand that, according to the terms and conditions of your bidding documents, bids must be supported by a Bid-Securing Declaration.

We accept that we may be debarred from bidding for any contract with a Procuring Entity in Zimbabwe for a period of time to be determined by the Authority, if we are in breach of our obligation(s) under the bidding conditions, because:

- (a) we have withdrawn our Bid during the period of Bid validity; or
- (b) having been notified of the acceptance of our Bid by the Procuring Entity during the period of bid validity, we fail or refuse to execute the Contract.

We understand this Bid Securing Declaration will expire if we are not the successful Bidder, either when we receive your notification to us of the name of the successful Bidder, or twenty-eight days after the expiration of our Bid, whichever is the earlier.

Signed	Name:
In capacity of:	Date:(DD/MM/YY)
Duly authorised for and on behalf of:	
Company	
Address:	
.....	
Corporate Seal (where appropriate)	

**BIDDING DOCUMENT FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF
POWER BACK UP COMPONENTS**

PROCUREMENT REFERENCE NO: BAZ/DOM/COMP/01/2022

BIDDERS DECLARATION FORM ON NOT BEING INSOLVENT

I/We.....
..... hereby declare that I/ we are not insolvent. I/we also acknowledge that Broadcasting Authority of Zimbabwe will reject our proposal if found to be insolvent you will be barred from practicing in public procurement in Zimbabwe.

Authorized Signature

Name :.....

Designation :.....